



15th

**Annual Sino - International
Freight Forwarders Conference**
18 - 21 September 2018, Shanghai, CHINA

Pre-Conference Information
Very Important Last-Minute Information
(Please print this out)

This broadcast contains very important last-minute information which you should print out and use as a checklist and reference for the conference.

TRANSPORTATION (AIRPORT/HOTEL)

Airport Transfers are NOT Provided. All delegates are responsible for their own transportation to and from the airport. Taxi is the most recommended mode.

Average Taxi Fare	RMB 140 (USD 20) per way
Distance	34 Km
Average Travel Time	35 minutes

Please make sure to have enough local currency. Taxi drivers will not accept foreign currency. No temp staff will be available at either airport to assist you with the taxi. Please show the taxi driver the below addresses:

上海浦东嘉里大酒店 上海市浦东新区花木路 1388 号 电话 : +86 21 6169 8888	Kerry Hotel, Pudong, Shanghai No.1388 Hua Mu Road, Pudong, Shanghai, 201204 Tel : +86 21 6169 8888
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Onsite Registration, One-on-One Meetings, Cocktail Receptions, Gala Dinner and ALL other conference functions will be located at Kerry Hotel which has its own convention center large enough to accommodate the entire conference.

QR CODE for Onsite Registration

To assist us to speed up your onsite registration, please print out your QR Code and present it to us when you do your onsite registration.

QR Codes will be available from **11 September at 12:00 hrs (noon), Thailand time (UTC/GMT +7).**

Instructions:

- 1) Go to <http://www.sinoconference.com/sino2018/info/eng/logon.php> and logon with your Company username and password.
- 2) Click on **Your QR CODE** button at the bottom left of the screen.
- 3) Click on a name from the list.
- 4) Your barcode and registration details will popup. Click PRINT



Conference Registration Summary

WCA [52495]
Miami, FL, United States of America

Delegate Registration / Spouse / Hotel / Optional Items		Price	Unit	Total	Del.
ID#3 : Mr. David Yokeum					
New Order	- WCA / GAA / Lognet / CIFA Members	0.00	1	0.00	<input type="checkbox"/>
ID#4 : Mr. Dan March					
New Order	- WCA / GAA / Lognet / CIFA Members	0.00	1	0.00	<input type="checkbox"/>
ID#5 : Mr. Mark Malrowitz					
New Order	- WCA / GAA / Lognet / CIFA Members	0.00	1	0.00	<input type="checkbox"/>

ONSITE REGISTRATION

Everyone must do onsite conference registration. This is when you pick up your badges, meals coupons, and conference bag. The conference bag contains important information about the conference such as **conference agenda, floor layout, booth names and locations, emergency contact details**, etc. Please present us with **your QR code** to speed up the onsite registration process.

Where to do Onsite Registration:

Monday, 17 September	14:00 - 21:00 hrs	2nd Floor Lobby (2F), Kerry Hotel, Pudong, Shanghai
Tuesday, 18 September	09:00 - 20:00 hrs	
Wednesday, 19 September	09:00 - 17:00 hrs	

BADGE AND MEAL COUPONS (IMPORTANT)

- A. NAME BADGES** must be worn at ALL times inside the conference venue. The security level is very high and you will not be permitted to enter the event venue without one. You will also be asked to leave the venue if not wearing a badge.



B. MEALS COUPONS will be given to you during the onsite registration. It is compulsory to present your Meal Coupons for each function (Cocktail, Daily Lunch and Gala Dinner). **You will not be allowed entrance to meals venues without a Meal Coupon.**



CONFERENCE AGENDA

For the most up to date conference agenda, please visit <http://www.sinoconference.com/sino2018/info/eng/agenda.php>

TOUR (TUESDAY, 18 SEPTEMBER)

Meet at the lobby of Kerry Hotel Pudong at 08:00 hrs. Please sign your name in the Tour Registration Book before boarding a tour coach.

Tour coaches depart at 8:30 am sharp! Out of respect for all delegates, tour coaches will not wait for latecomers so please be on time.

Delegates staying at other hotels must make their own way to Kerry Hotel Pudong to board coaches.

Delegates must be pre-registered for the tour. Any delegates currently not pre-registered, but wishing to join the tour must contact the registration desk at least 24 hrs before the tour. Our staff will check for available space and advise the possibility to join. The tour fee is **USD 100 per person** and includes lunch and admission to all the places in the tour itinerary.

Douglas Archer	Conference Manager	+ 66 92 312 6670
Meow	Conference Support (Registrations / Accommodations)	+66 92 313 8613
Boom (Pitsanu)	Conference Support (Conference Booths)	+66 92 294 5440
Julia Zhao (**)	Membership Development (CIFA)	+86 136 8147 9075
Fiona Wang (**)	CIFA	+86 152 1055 7153
(**) Mandarin & English Speaking Staff. All Staff are on 24 hour standby. Cell phone numbers starting with country code +66 sill not be active until 17 September		

THINGS TO BRING

- Name cards (onsite name card printing service is **not** available)
- Brochures (brochure tables will be provided starting after the plenary session on 19th September)
- Giveaway items with your company logo for distribution to other delegates

WCA EVENTS APP

No more queuing to pick up your One on One Meeting Schedule!!! For new users, you can search “WCA Events” in Apps Store and Play Store or scan the below QR Code to download and install.



Existing Users: Please un-install your current version and re-download to update your version. Many new features are now available on the new version.

Features:

- Update your One-on-One Meetings and view your appointment schedule with your phone.
- View Attendee Profiles
- View Agenda
- View One-on-One Floor Plan and Booths List
- View Emergency Contacts
- View Latest Announcements

- [More...](#)
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PAYMENT

ALL conference related fees must be settled before you arrive. You will NOT receive your delegate badge which must be worn to enter all functions until your fees have been received.

SEE YOU AT THE CONFERENCE !!!