



## PRE-CONFERENCE INFORMATION

(Very Important – Please Print this out!)

The details below contain very important last-minute information which you should print out and use as a checklist and reference for the conference.

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### AIRPORT TRANSFER

**Complimentary airport transfers are NOT provided for this conference. You will be responsible for your own travel arrangements and costs between the airport and your hotel.**

**TAXIS:** Barcelona has 11,500 taxis which are easy to identify by their yellow and black colour. It takes 15/20 minutes from the airport to your hotel, depending on traffic.

Cost for Airport to downtown is approx. EUR 20 – EUR 25 per trip. Please make sure you have enough local currency (EURO).

Barcelona Taxi Rate per kilometer

Rate (08:00 - 20:00): €1.17

Rate (20:00 - 08:00): €1.40

Supplements to the final meter price are added for the following:

1. BCN airport pick up or drop off: €3.10. Minimum fare: €20.00
  2. Pick up or drop off at the Barcelona Cruise terminal: €3.10
  3. Pickup or drop off at the Fira exhibition centre: €2.10
  4. Pickup or drop off at a transport station e.g. Estació Sants rail station, Franca station, or Nord bus station: €2.10
  5. Catching a taxi at a taxi rank or for reserving a taxi on the phone. This supplement varies depending on the time of day. Price range: €3.40 - €4.50
  - 6) Taxi rides on special celebration nights (e.g. Christmas day) between certain hours have a supplement. Supplement hours: 20:00 - 08:00. Supplement: €3.10
  - 7) There is a supplement for each piece of luggage (or other item) placed in the boot. Luggage in the boot. Supplement: €1.00 per piece
  - 8) All taxis have a minimum fare. Minimum fare: €7.00
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## QR Code

For us to provide you with quicker onsite registration, please print out your QR Code and present it to us when you do your onsite registration.

1. This QR Code will be ready to print in **both Registration system & WCA App** beginning Tuesday, 28 May 2019.
  2. Go to <http://www.sinoeuropean2019.com/info/logon.php> and logon using your company's username and password.
  3. Accept the Disclaimer Policy and click on Shopping Cart/Registration Details button.
  4. Click on the Your QR Code button at the bottom of the screen.
  5. Select a name from the list by clicking on it.
  6. Your QR Code and registration details will pop up. Click PRINT.
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## VENUE LOCATION (CONFERENCE)

### World Trade Center (WTC), Barcelona, Spain

1ª planta, Edif. Este, Moll de Barcelona, s/n, 08039 Barcelona, Spain,  
Tel: +34 935 088 000

## HOTEL LOCATIONS

### Eurostars Grand Marina Hotel

Moll de Barcelona, s/n, 08039 Barcelona, Spain  
Phone: +34 936 03 90 00

### Tryp Hotel Apolo Barcelona

Av. del Paral·lel, 57-59, 08004 Barcelona, Spain  
Phone: +34 912 76 47 47

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## ONSITE REGISTRATION

**EVERYONE MUST DO ONSITE CONFERENCE REGISTRATION.** This is when you pick up your badges and conference bags. **You will not be able to attend any functions or meetings without your badge.** The conference bag contains important information about the conference such as **conference agenda, floor layout, booth names and locations, contact details**, etc.

### Where to do Onsite Registration:

Mon, June 10	14:00-20:00 hrs	<b>World Trade Centre</b> Agora Room, (West Building, Ground Floor)
Tue, June 11	11:00-20:00 hrs	
Wed, June 12	09:00-18:00 hrs	

**Note:** Please ensure that your company has settled all pending payments for registration, hotel reservations and other items otherwise your accommodation arrangements may not be guaranteed, and you will not be able to pick up your conference badge.

Please note that on-site, we accept **CASH** only so please settle any outstanding payments at our Registration Desk.

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## TOUR (HALF DAY)

**Tuesday, 11 June 2019**  
**08:00 – 14:30 hrs (incl. lunch)**  
**Meet at Hotel Lobby, Eurostars Grand Marina Hotel**

**Coaches depart 8:30 hrs sharp.**  
(The tour coach will not wait for any latecomers – please do not be late).

USD 125 /person

Click <http://www.sinoeuropean2019.com/info/tour.php> for full Tour Program.

**You must pre-register for the tour BEFORE arriving in Barcelona. This is because site seeing venues require pre-booking by the local tour operator and many site-seeing locations have limits on the number of visitors each day.**

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## UPDATED CONFERENCE AGENDA

For the most up to date conference agenda, please visit <http://www.sinoeuropean2019.com/info/agenda.php>

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## ONE ON ONE MEETING SCHEDULES

**Important:** Please ensure that you pick up the most updated One-On-One Schedule each morning from the Registration Desk before the meetings start. The One-on-One meeting scheduler will first close on **Tuesday, 11<sup>th</sup> June, at 9 pm** and then re-open as per the following schedule (note that you can also view your most updated schedules using the Meeting App):

Date	Color	Pick Up Time	Scheduler Operating Times
Wednesday, 12 <sup>th</sup> June	Yellow	09:00 – 10:00 hrs	09:00 – 21:00 hrs
Thursday, 13 <sup>th</sup> June	Blue	09:00 – 10:00 hrs	09:00 – 21:00 hrs
Friday, 14 <sup>th</sup> June	Pink	09:00 – 10:00 hrs	-



- View Conference Agenda
  - View One-on-One Floor Plan and Booth List
  - WCA Contacts
  - Latest Announcements
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## **WEATHER**

**Barcelona weather conditions in June:** Average High = 19°C (66°F) during the day. Average Low = 11°C (52°F) during the night.

Please check [here](#) for more detailed Barcelona weather forecasts.

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## **SAFETY TIPS**

Barcelona is not a dangerous city. However, like most major cities, it does have its share of problems and there are certain precautions that you should take while there.

1. Be aware of pickpockets. Unfortunately, this is a well-known problem in Barcelona.
  2. Always watch your luggage, laptop bags, purses, and cameras, especially if using the public transit systems.
  3. Keep purses close. Never place your purse on the floor in a public place. If you are in a restaurant, your purse should be on your lap, not strung across the back of your chair.
  4. Be alert when shopping. You should keep an eye on your purse in clothing shops, too.
  5. Choose the right neighborhood. Some areas of the city are safer than others, especially at night. The safest zones are those with few tourists, because crime follows the jet-lagged, unaccustomed traveler. The safest areas are L'Eixample and Gràcia. The least safe are El Raval and the Gothic Quarter.
  6. Be careful with cash. It's best to take money out of an ATM in the middle of the day when lots of people are about. Avoid withdrawing large sums at night from desolate ATMs when no one is around.
  7. Stick to the well-lit streets at night. El Raval and the Gothic Quarter are both fun to spend a night out on the town. Bars, clubs, pubs and concert halls abound in both areas. However, El Raval can be dangerous for women alone, especially along side streets.
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## REMINDERS

- 1. PLEASE WEAR YOUR BADGE AT ALL TIMES.** Badges are essential – you will NOT be admitted to ANY function areas without it. Please also do not lose your badge because a replacement will only be issued on production of a passport or government ID card. A business card or other forms of ID will not be accepted.
  - 2.** Always carry a sufficient supply of business cards so that you won't have to run up to your room to get new ones. We do not have facilities to print new business cards for you.
  - 3.** Please show up on time for all your meeting appointments. If you cannot make it to a meeting appointment for any reason, then please have the courtesy to inform your meeting partner by contacting our staff to fill out a "One-on-One Communication Form."
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## STAFF CONTACTS (24 hrs)

CIFA and WCA representatives are available 24 hrs a day. If you require urgent assistance then please contact us, we will be happy to assist.

### Management Team

<b>Name</b>	<b>Mobile Phone</b>	<b>Name</b>	<b>Mobile Phone</b>
Brian Majerus	+1 847 800 7226	Erwin van Der Genugten	+31 6 270 72470
Bryce Barnhart	+1 702 378 6309	Matthew West	+1 702 757 8620
Charles Goli	+233 241 642 272	Mark Mairowitz	+1 702 378 9718
Dan March	+44 792 103 8568	Monica Tappi	+31 6 555 44690
Dominic Wang (Mandarin Speaking)	+86 159 2166 2716	Randy Van Velthoven	+31 631 799 830

## Conference Team

<b>Type of Assistance Required</b>	<b>Name</b>	<b>Local Mobile Phone (11 June Onwards)</b>
Registrations & Room Reservations	Pui (WCA)	
Conference Manager	Aui (WCA)	
Management	Julia (CIFA) (Mandarin Speaking)	
Registrations & Room Reservations	Fiona (CIFA) (Mandarin Speaking)	

For further assistance please contact [conference\\_europe@sinoconference.com](mailto:conference_europe@sinoconference.com)