



**21ST SINO
CONFERENCE**
12-15 October 2025 | Hong Kong, China

OFFICIAL SPONSOR



JOINTLY ORGANIZED BY



Welcome to Sino – International Freight Forwarders 21st Annual Conference

Pre-Conference Information

(Very Important – Please Print This Out!)

The details below contain very important last-minute information which you should print out and use as a checklist and reference for the conference.

CONFERENCE ID

In order to facilitate quicker onsite registrations for everyone, please print out your Conference ID and present it to us when you do your onsite registration. It will help all members to avoid long queues.

1. Go to the conference website: <https://www.sinoconference.com/sino2025/info/>
2. Move your mouse cursor towards the lower-left hand side of the webpage banner to where it says 
3. Click on **Print Your Conference ID**
4. Enter your One-on-One username and password
5. Click 
6. Present to conference staff at the Registration Counter when you do your onsite registration.

Your conference details

Important: In order to allow us to better prepare so that delegates can reister as comfortably and efficiently as possible. WCA have strongly requested that all delegates would print below details and give us at the register desk. We thank you in advance for your corporation.



[ID#347] Mr. Douglas Archer

Conference Manager

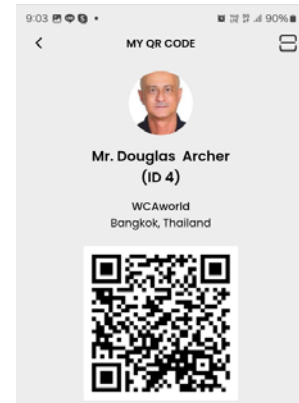
WCAworld

Miami, FL, United States of America



Conference ID using QR Code:

1. Download the WCAworld Events App from the Play Store or App Store depending on your mobile device.
2. Open the WCAworld Events App and click on "Join" for 21st Sino Conference Annual Conference.
3. Log in with your One-on-One Username and Password.
4. Click on "My QR Code" and show your ID to WCAworld onsite registration staff.



ONSITE REGISTRATION

Everyone must do an onsite registration to pick up their conference bags, badge, and other materials. Onsite registration can be done during these times and places:

Date	Time	Venue
Saturday, 11 October 2025	14:00 – 20:00 hrs	Hung Hom Ballroom Foyer (Ground Floor)
Sunday, 12 October 2025	09:00 – 21:00 hrs	
Monday, 13 October 2025	09:00 – 21:00 hrs	
Tuesday, 14 October 2025	09:00 – 17:00 hrs	
Wednesday, 15 October 2025	09:00 – 17:00 hrs	

We recommend that you do this upon arrival to avoid the rush that happens just before the welcome cocktail reception starts. To speed up the process, please don't forget to print out and bring your **Conference ID** (as mentioned above).

NAME BADGES & SECURITY

NAME BADGES MUST BE WORN AT ALL TIMES! NO BADGE – NO ACCESS !!

(This policy is enforced seriously and you will NOT be given access to the function venues without a name badge)

- Name badges are required for ALL functions including the One-on-One Meetings, Cocktail Receptions, Breakout Functions, Lunches, and the Gala Dinner. The venue security will not let anyone without a name badge pass.
- Delegates must pick up their name badges from the onsite registration counter.

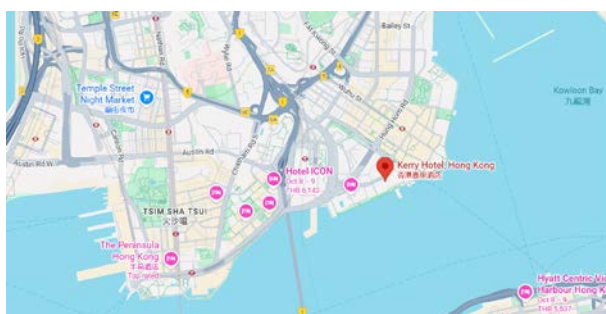


Delegates who lend or give their name badges to someone else to use, will be ejected from the conference.

CONFERENCE AGENDA

Please visit to view the full agenda www.sinoconference.com/sino2025/info/#agenda.

EVENT LOCATION



Kerry Hotel Hong Kong

38 Hung Luen Rd, Hung Hom

Hong Kong, SAR, China

Phone: +852 2252 5888

<https://maps.app.goo.gl/hYqfic6STer94WA89>

AIRPORT TRANSFERS

Airport transfers are NOT provided and are NOT included in your conference fees. See information in the next session on how to get to the conference venue from Hong Kong International Airport.

GETTING FROM HONG KONG AIRPORT TO KERRY HOTEL

Taxi – Taxis are the most convenient way to travel from the airport to downtown Hong Kong. Journey time: approx. 30 mins. Cost: approx. HKD 400 /car/way.

Uber – You can call an Uber call from the airport, then follow the app's instructions on where to meet the car. Journey time: approx. 30 mins. Cost: starting at HKD 400 car/way.

Train – You can take the Airport Express train from the airport to Kowloon Station. Walk 10 mins. to Austin Station. Take train from Austin Station to Whampoa Station (1 stop). Walk 10 minutes to Kerry Hotel. Use your GPS for this. Journey time: approx. 1 hr 15 mins. Cost: approx. HKD 500 /person / way.

Bus – We do not recommend taking a bus because there are several changes and lots of walking involved.

WEATHER

Hong Kong typically receives 5-7 days with rain during October, so much of the month is dry and sunny. Average temperatures are as below.

Average high: 28 °C (82 °F).

Average low: 23 °C (73 °F)

ONE-ON-ONE MEETING SCHEDULER

PRINTED SCHEDULES ARE NOT PROVIDED.

- As part of our initiative to reduce waste, we no longer provide printed schedules to be collected each morning.
- Delegates are required to download the WCAworld Event App to view their most updated meeting schedules or self-print their own schedules at one of the printing kiosks onsite.
- Delegates can also download their schedules daily to their phones as PDF files using the WCAworld Event App. Note that you will only see table numbers for the current meeting day because table numbers are assigned nightly and peoples' schedules can change.
- One-on-One Meeting Schedules are updated each night between 21:00 – 23:00 hrs.

Printing Kiosk operation times:

13 Oct – 15 Oct 2025

09:00 – 17:00 hsr

Hung Hom Ballroom foyer (Level 1)

Grand Ballroom pre-function foyers (Level 2)

WCAworld booth



ONE-ON-ONE MEETING FORMS

The following two forms will be available at the Registration Counter and Help Desks during the conference.

One-on-One Communication Sheet:
Used for sending messages to others during the One-on-One Meetings. If you need to contact someone to cancel, postpone, or set up a meeting with someone urgently then you can fill in one of these forms and WCAworld staff will deliver them to the target delegate. However, WCAworld cannot guarantee that you will receive a response. You can also contact other delegates using the chat feature in the WCA Event App.

No Show Record: Please fill in this form if a member does not show up for a prescheduled meeting appointment. Members who continuously miss their meeting appointments will be sent warnings from WCAworld management.

NO SHOW RECORD	
Your Details	
Name : _____	ID : _____
Company : _____	
No Show Details	
Name : _____	ID : _____
Company : _____	
Date : _____ Meeting Time : _____ Remarks or Comments: _____ _____ _____	

One-on-One Communication Sheet	
Date : _____	
☐ Cancel a meeting ☐ Re-schedule	
From	To
ID# : _____	ID# : _____
Name : _____	Name : _____
Company : _____	Company : _____
Meeting Point : ☐ Registration Counter ☐ Help Desk 1 ☐ Help Desk 2 ☐ Other : _____	
Meeting Date : _____ Meeting Time : _____	
Contact Number : _____ Email Address : _____	
Message : _____ _____ _____	
Note : 1. One-on-One Communication Sheets are used for Communicating appointment changes with intended persons on the same day . If you would like to cancel, re-schedule, or make new appointments for the next day(s), please do this through the conference website/online Scheduler via your own computer, WCA app or at our business center. 2. Please note that this is one-way-communication, you might not receive feedback from the receiver. Therefore, full details provided with a business card attached are required . 3. All appointments will be designated to one of the meeting points, but we cannot guarantee the meeting confirmation from our side. 4. Please return this sheet at least 1 hour before the meeting time.	
For Staff Only	
Location of ID# : _____	
1on1 Time : _____	Table No. : _____
1on1 Time : _____	Table No. : _____
1on1 Time : _____	Table No. : _____

EVENTS APP

Delegates can search “WCAworld Events” in the Apps Store and Play Store, or scan one of the below QR Codes to download the new version of the WCAworldwide Events App.



Features:

- Schedule One-on-One Meeting Appointments
- View your One-on-One Meetings schedule / no need to printout the schedule yourself – (WCAworld no longer provides printed copies to be picked up each morning).
- Conduct text chats with other members at the conference venue
- View Attendee profiles

- View Conference Agenda
- View One-on-One Floor Plan / Directions to meeting table locations
- Emergency Contacts
- Latest Announcements
- Other

SPONSOR GIFTS

All sponsors will be presented their gifts on stage during the Welcome Cocktail Reception on Sunday, 12 October 2025 during 19:00 – 21:00 hrs at Harbour Room & Terrace / Outdoor Deck (Level 4).

GALA DINNER

Gala Dinner is included in all registration fees. There are two menu choices available for the gala dinner: Chinese set or Indian-Vegetarian (family style dining). Delegates who want Indian-Vegetarian food must seat themselves at one of the tables designated as “INDIAN-VEG”. All other tables will have Chinese food served to them.

All tables are free seating unless you are a conference sponsor, or wish to eat Indian-Vegetarian food.

CHINESE SET DINNER 中式晚

Roasted Whole Suckling Pig
鴻運乳豬全體
Sautéed Sliced Duck Breast and Prawn
with Sauce
醬爆鴨胸蝦球
Double-boiled Pork Shank Soup with Sea
Conch and Maitake mushrooms
舞茸螺頭燉豬脰湯
Braised Whole Abalone in Oyster Sauce
蠔皇原隻湯鮑
Steamed Fresh Garoupa
清蒸大海斑
Crispy Chicken with Spring Onion Gravy
蔥油脆皮雞
Fried Rice with
Minced Impossible Meat and Tomato
番茄素肉炒飯
Shrimp Dumplings in Supreme Broth
上湯鮮蝦水餃
Double-boiled Sweet Red Date Soup with
Dried Longan and Snow Fungus
紅棗桂圓燉雪耳
Chinese Petits Fours
美點雙輝

INDIAN - VEGETARIAN DINNER 印度素晚餐

Chilli Paneer (V,D)
Vegetable Manchurian (V)
Tomato Shorba (V,D)
Vegetables Kadai (V)
Rajma Masala (V)
Aloo Gobi (V)
Vegetable Pulao Rice (V)
Garlic Naan (V,D)
Rasmalai (Dessert) (V,D,N)

Dress code: smart casual

CONTACTS

CIFA and WCAworld representatives are available 24 hrs. For urgent assistance, please contact us. We will be happy to assist you.

Management Staff	Position	Phone
Mr. Adam Lovett	Regional Manager Europe	+44 7904 377974
Mr. Akan Lee	Membership Service Manager	+86 135 1008 1524
Mr. Damin Wang	Vice President - China	+86 159 2166 2716
Ms. Juliet Shen	Asst. VP - China	+86 135 2408 3443
Ms. Monica Tappi	VP Europe	+31 655 544 690
Mr. Randy Van Velthoven	Regional Manager Europe	+31 631 799 830
Mr. Victor Gomez	General Manager - Asia Pacific, Wca Relocations, WCA Vendors	+66 84 664 9631
Ms. Xiaoyu Wang (Amy)	Vice Secretary-general (CIFA)	+86 186 0059 9969

Event Staff	Position	Phone
Mr. Chavakan Vitchchakan	Marketing Communications Director - Asia Pacific	+66 85 915 3343
Mr. Douglas Archer	Conference Manager (Overall)	+66 86 888 0276
Ms. Mye	Conference Support (Registration)	Local number TBA
Ms. Pui	Conference Supervisor (Booths)	Local number TBA
Mr. Jen Duangthun	Conference Support (Merchandise)	+66 61 946 9425
Ms. Linda Lee	Conferences (CIFA)	+86 18600599969
Ms. Meow Wongkrajang	Conference Supervisor	+66 92 441 9164
Ms. Mooktapa Singkhamkoon	Application Developer	+66 65 861 9397
Mr. Narong Klinmala	Motion Graphic & Video Editor	+66 96 292 9144
Mr. O-part Korsanan	IT Manager	+66 81 984 4251
Ms. Sarah Wangpituk	Dispute Operations Manager	+66 81 855 9682

For additional information please contact conference@sinoconference.com